

# NECT GREAT PUMPKIN FESTIVAL

## Crafters and Artisans Fair



Dear Crafter/Artisan:

Thank you so much for participating in this year's NECT GREAT PUMPKIN FESTIVAL CRAFTERS AND ARTISANS FAIR to be held on **Saturday, October 21, 2023** in Downtown Putnam.

The Blackstone Valley Passenger Train is arriving between 11-11:30am with the potential of 375 visitors. Putnam Business Association has many events planned for the day as well! This can only mean one thing for our crafters... **MORE SHOPPERS!!!**

With OVER 75 VENDORS in past years, we are once again hoping for beautiful weather.

- **Set-up will be Saturday from 7:00 to 9:30 am**, with the **Fair beginning at 10 am**.
- A **check-in table** will be set up for your arrival and you will be shown where to unload. *(Please use Centreville Bank, 40 Main Street, Putnam, CT for GPS purposes).*
- At that time, you will be **assigned your numbered booth spot**. Complimentary coffee & donuts for vendors will be offered at registration.
- **No electricity** will be available.
- Please remember to bring everything you need for your set-up (tables, chairs, canopy, etc.)
- Only hand-crafted items are allowed (you will be asked to remove any items that are not hand-crafted).
- We will all be setting up and taking down in an extremely tight and crowded area (especially at take down).
- **The Fair will end at 3:00 pm.**

### **YOUR PATIENCE AND COOPERATION ARE GREATLY APPRECIATED.**

Cars will be allowed to pull up to their assigned spot, but we must ask that you unload as quickly as possible and move your cars to the municipal lot (downtown) at bottom of hill at Kennedy Drive/Pomfret Street/Canal Street.

**YOU WILL RECEIVE CONFIRMATION and YOUR UNIQUE CHECK-IN NUMBER BY EMAIL, SO BE SURE TO INCLUDE IT ON YOUR APPLICATION!**

Print applications at <https://www.putnamct.us/departments/parks-and-recreation>

**FOOD & REFRESHMENTS ARE AVAILABLE DOWNTOWN.**

*Sincerely,  
Willie Bousquet  
Karen Osbrey*

**NECT GREAT PUMPKIN FESTIVAL CRAFTERS AND ARTISANS FAIR**

APPLICATIONS AVAILABLE TO PRINT AT <https://www.putnamct.us/departments/parks-and-recreation>

SATURDAY OCT. 21, 2023 \* 10 AM TO 3:00 PM

No Rain Date



**ENTRY FORM**

**ATTENTION: VENDORS WILL BE LOCATED ON HARD-TOP THROUGHOUT DOWNTOWN!!!**

**IF YOU ARE A FOOD VENDOR YOU MUST BE PRE-APPROVED BY  
CALLING KAREN OSBREY AT 860-928-1350 BEFORE SUBMITTING YOUR APPLICATION!**

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Car Make and Registration: \_\_\_\_\_

Please describe your art or craft-work:

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Non-Refundable Entry Fee - **\$30.00** per 12' x 12' space (No electricity available):

Number of spaces paid for: \_\_\_\_\_ **Circle:** Check # ( ) or Cash/ or Money Order  
\$ \_\_\_\_\_ Check or Cash or Money Order, made payable to the Putnam Recreation Dept.

**Enclosed is my non-refundable fee for exhibition space in the NECT Great Pumpkin Festival Crafters and Artisans Fair.** I agree to abide by the rules of the Fair. I hereby release the Town of Putnam, the Putnam Business Association, and all committee members of all responsibility for loss or damage to my personal property. All exhibited work will be that which I have completed by hand. No Flea Market, Yard Sale or manufactured items will be allowed. You will be on concrete or asphalt, we want you to secure your EZ-UP with sandbags.

\_\_\_\_\_  
Signature

VENDORS MUST PROVIDE THEIR OWN SET-UPS (TABLES, DISPLAYS, ETC.)  
WE CANNOT GUARANTEE SPECIAL REQUESTS AT CHECK-IN AND SET-UP:  
SET-UP SATURDAY 7:00 AM TO 9:30 AM/ TAKE-DOWN 3:00 PM SHARP

**Return Completed Entry Form and Check Made Payable to:  
Putnam Recreation Dept., 200 School Street, Putnam, CT 06260  
FOR FURTHER INFORMATION, PLEASE CALL: PUTNAM REC. DEPT. 860-963-6800, Ext. 140  
HURRY!! SPACES ARE LIMITED!**